



Rayat Shikshan Sanstha's

Sadguru Gadage Maharaj College, Karad

(An Autonomous College)

IQAC

**Fourth Meeting Proceedings
(2023-24)**

Date: 15th March, 2024

Time: 2.30 p.m.

Rayat Shikshan Sanstha's
Sadguru Gadage Maharaj College, Karad
(An Autonomous College)
Internal Quality Assurance Cell (IQAC) 2023-24
Meeting No.: 4

Proceedings

The fourth Meeting of the members of Internal Quality Assurance Cell (IQAC) was held on 15th March 2024 at 2:30 p.m.

Following members were present.

1	Prin .Dr .M .M.Rajmane	- Chairperson
2	Adv. Ravindra Pawar	- Member
3	Prof. Dr. G.B. Kalyanshetti	- Coordinator
4	Shri. N.R. Suryawanshi	Vice- Principal, Arts stream
5	Smt. M.B. Kamble	Vice- Principal, Commerce stream
6	Shri. S.A. Patil	Vice- Principal, Science stream
7	Dr. S.E. Jadhav	Coordinator(CR.I)
8	Ms. A.S. Salunkhe	Coordinator(CR.II)
9	Dr. M. S. Patil	Coordinator(CR.III)
10	Dr. S. M. Jadhav	Coordinator(CR.IV)
11	Dr. S. G. Parte	Coordinator(CR.V)
12	Shri. N.R. Suryawanshi	Coordinator(CR.VI)
13	Dr. K.H. Patil	Coordinator(CR.VII)
14	Dr. A.J. Sakte	(Registrar)
15	Shri. M. N. Gaikwad	(Librarian)

Heads of Department (Invitee Members)

Sr.No.	Name	Dept. Name
1	Prof. Dr. Pol R. P.	Marathi
2	Prof. Dr. Kalyanshetti G.B.	English
3	Prof. Dr. Shivdas M.J.	Hindi
4	Dr. Nikam A.V.	Sanskrit
5	Mr. Suyrawanshi N.R.	History
6	Prof. Dr. Patil A.K.	Economics
7	Dr. Gavade S. M.	Sociology
8	Mr.Kasture Y.P.	Political Science
9	Dr. Bhongale S. B.	Philosophy
10	Dr. Patil K. N.	Psychology
11	Dr. Jawan V.L.	Geography
12	Dr. Vhanbatte R.B.	Education
13	Mrs. Kamble M. B.	Commerce
14	Mrs. Salunkhe A. S.	Chemistry
15	Prof. Dr. Thorat J.B.	Physics
16	Mr. Patil S.A.	Mathematics
17	Smt. Mahajan S.V.	Statistics
18	Dr. Nikam V. K.	Botany
19	Prof. Dr. A. U. Sutar	Zoology
20	Mr. Patil S.B.	Microbiology
21	Dr. Dixit D.R.	Electronics
22	Mr. Patil A.B.	B.C.A./B.C.S
23	Dr. S.G. Parte	B. Sc. Biotech
24	Mr. Mali D. S.	B. Com. IT
25	Dr. Mahamuni S.V.	Hotel Management
26	Prof.Dr. Patil A.K.	Bank Management
27	Mr. Pingale Sagar	B Voc Agri.
28	Ms. Waghmode A.	B.Sc. Food Science
29	Ms. Sankpal S.V.	B.B.A
30	Dr. Dhodmani A.G.	B.Sc. Medicinal Chemistry
31	Mr. Gaikwad M. N.	Librarian
32	Dr. Patil V. C.	Phy .Director

The meeting started with the words of welcome by IQAC Coordinator Prof. Dr. G.B. Kalyanshetti.

Following was the Agenda of the Meeting:

- 4.1 To confirm the minutes of the Third meeting
- 4.2 To approve Action Taken Report for 2023-24
- 4.3 To approve plan of Action for 2024-25
- 4.4 To review Research Activities
- 4.5 To approve IQAC Quality Initiatives
- 4.6 To approve the plan for AQAR 2023-24
- 4.7 To review various Audits for 2023-24
- 4.8 NAAC Proposed A&A Framework

Any other issue with the permission of the Chair

Proceedings of the Fourth Meeting of IQAC 2023-24 held on 15/3/2024

Leave of Absence: Hon. Madhukar Sawant telephonically conveyed his inability to attend the meeting due to his medical reasons. The coordinator requested the members to consider his absence for the meeting. Accordingly, the House considered his absence for the meeting.

4.1 Confirmation of the proceedings of the Last Meeting:

Proposed by: Prof. Dr. G.B. Kalyanshetti

He read out the minutes of the Third IQAC meeting for the year 2022-24 held on 24th January 2024. He elaborated on following issues of Agenda considered therein such as confirmation of the proceedings of the second Meeting, the issue of preparation of NAAC-SSR 2024, revision of the curricula of the Second year UG & PG programmes under NEP 2020, the Evaluation pattern for the Second year UG & PG Programmes under NEP 2020, review of the implementation of NEP 2020 during the year, RUSA- NAAC Mentoring Activities conducted, the organization of International/National Events and the introduction of Online Assessment for March/April Exam 2024.

He told the house that all the resolutions made in the last meeting have been complied with by undertaking necessary steps.

He requested all the members to approve of it.

All the members approved the proceedings of the third IQAC meeting.

The same is approved and resolved.

4.2 To approve Action Taken Report for 2023-24

Proposed by: Dr. S.E. Jadhav

He presented the next issue of the preparation of Action Taken Report. He told the house that the IQAC under the Chair of Prin. Dr. Rajmane has prepared the ATR based on the resolutions made in IQAC meetings during the year. He presented the ATR as follows.

ATR College Website Link: https://sgm.edu.in/Naac_action-tekan-report.php

He requested all the members to approve of the issue.

All the members approved of the issue.

The same is approved and resolved.

4.3 To approve plan of Action for 2024-25

Proposed by: Dr. S.G. Parte

He presented the issue related to the plan of action for the upcoming year 2024-25. He told the house that the IQAC has prepared a plan for 2024-25 in the pretext of autonomy and NEP 2020. He elaborated on the Implementation of Autonomy (Second Cycle): Third year UG & PG programme, NEP 2020 Credit Structure as per Govt. of Maharashtra & Shivaji University, Kolhapur. He also highlighted on the initiation of New Programmes such as B.Sc. Data Science (Entire), B.Sc. AI (Entire), M.Sc. Data Science, M.Sc. Biotechnology. He also outlined on the holdings of meetings of Statutory Bodies such as BoS, Finance Committee, Academic Council, Governing Body, Organization of Academic Events : Conferences, Seminars, workshops Various Audits : Green, Water, Energy, Gender, Academic, Workshops on IPR, Patents, Research, Submission of AQAR 2023-24, Preparation and collection of data from June 2024, IQAC Quality Initiatives: Workshops, Mentoring activities, Preparation of ATR and the preparation of Autonomous College Report for the year 2023-24.

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

4.4 To review Research Activities

Proposed by :Prof. G.B. Kalyanshetti

He brought to the notice of the house that the Research Advisory Committee under the guidance of the Principal and CDC has been functional in research pursuits of the faculty and students. He said that a couple of research oriented activities have been organized during the year. Then he presented the details of the same as follows.

Sr. No.	Name of the Activity	Date of organization	Organizing Department	Beneficiaries
1	Four day Workshop Hands on Training using SAS Programming	22/07/2022 to 25/07/2022	Statistics	44
2	Four Days Workshop Hands on Training Using SAS Software	27/07/2022 to 30/07/2022	Statistics	50
3	One day Workshop on Research data management tools and techniques	28/07/2022	Research Advisory Committee and IQAC of SGM College, Karad.	119
4	Employability Development Programme Job opportunities in UP Think	03/08/2022	Statistics	40
5	Two Days Workshop of Handson Training using Python Software	06/08/2022 to 07/08/2022	Statistics	38
6	Guest Lecture on Project Guidance	30/09/2022	Statistics	44
7	workshop on student research Promotion activity	26/11/2022	Department of Microbiology and Research Advisory Committee SGM College, Karad.	59
8	Avishkar Research Convention	02/12/2022.	Statistics	11
9	RUSA sponsored guest lecture on 'Career opportunities in research'	02/12/2022	Chemistry	85
10	District level Avishkar Competition "AVISHKAR RESEARCH CONVENTION 2022-23"	05/12/2022	SGM College, Karad	300
11	Data Visualization for Analytics	21/01/2023 to 12/02/2023	Statistics	89
12	Statistics and Machine learning using Python Software	28/01/2023 to 12/02/2023	Statistics	80
13	Workshop on IPR Session I - IPR Awareness Session II - Innovations and IPR	02/02/2023	Chemistry	155
14	Allocation Program on 'Methods & Techniques of Social Research' (Under Lead College)	09/02/2023	Sociology	94
15	Research methodology in Philosophy	15/2/2023	Philosophy	79
16	Doing Research (Under Lead college Scheme)	28/02/2023	English	90
17	Workshop on Conducting Case study and report writing in Counseling Psychology	04/03/2023	Psychology	35

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

4.5 To approve IQAC Quality Initiatives

Proposed by : Prof. G.B. Kalyanshetti

He asserted that the IQAC under the guidance of the Principal and CDC has been functional in conducting quality initiatives. He said that a couple of quality initiatives have been organized by IQAC during the year. Then he presented the details of the same as follows.

Table

He requested all the members to approve of the issue.

All the members approved of it unanimously.

The same is approved and resolved.

4.6 To approve the plan for AQAR 2023-24

Proposed by: Prof. Dr. G.B. Kalyanshetti

He said that IQAC has been preparing and submitting AQAR to NAAC of a respective year. Regarding the AQAR for 2023-24, the Coordinator presented before the house the plan comprising of details such as Preparation of AQAR from June 2024 onwards, the distribution of AQAR format & collection of data for QIM & QnM in June, July 2024 along with the Compilation of Data planned by August & September 2024, the Collection of Documents in October 2024, holding of Common Reading in November 2024, Periodic Interaction of the Coordinators with the IQAC Coordinator in December 2024, Filling in the data with Data Template on portal and finally submitting it to NAAC by 25th December 2024 .

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

4.7 To review various Audits for 2023-24

Proposed by: Dr. K.H. Patil

He presented the next issue of the various audits conducted during the year such as Green Audit, Energy Audit , Gender Audit, Environmental Audit, Academic and Administrative Audit: Rayat Shikshan Sanstha, Satara. He also proposed to initiate Innovative audits such as Question Paper Audit and e-Audit to be done in next year.

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

3.8 NAAC Proposed A&A Framework

Proposed by: Dr. G.B. Kalyanshetti

He told the house that the college has been informed by NAAC that 31st December 2024 is the last date when the NAAC validity comes to an end. IQAC has prepared the plan for the NAAC A&A process for 4th Cycle. He presented the plan as follows.

Table

He requested all the members to approve of the issue.

All the members approved of the aforesaid issue.

The same is approved and resolved.

Since there was no other matter left, the meeting was concluded with the proposal of vote of thanks by Ms. Kalpana Patil.


Chairperson
Internal Quality Assurance Cell
S.G.M. College, Karad